



## *ENROLLMENT OPTIONS FOR 2017*

Families will have choices in 2017. Families will be able to enroll for the 2017-18 school year online, beginning in late July, or they will be able to enroll in-person at their students' schools in early August.

The enrollment fee for each K-12 student is \$60. Optional fees include yearbook and activity passes for students in grades 7 through 12.

Students who qualify for free meals will have the \$60 fee waived. For students who qualify for reduced-price meals, the fee is \$35.

Parents are reminded to check with their pediatricians for any needed vaccinations and physicals. Athletic physicals must be done after May 1, 2017, and on file before the first day of fall practice in August.

**Students will not be allowed to attend class in August until all required vaccinations and physicals are on file. All student immunization documentation must be on file before parents can access on-line enrollment.**

Below is the schedule for walk-in enrollment for families and open houses.

### ENROLLMENT DATES AND OPEN HOUSES

School	On-Site Enrollment		Open House	
	Date	Time	Date	Time
Avenue A	July 31	11 a.m. to 7 p.m.	Aug. 14	5 to 6:30 p.m.
Faris	July 31	11 a.m. to 7 p.m.	Aug. 14	4:30 to 6 p.m.
Graber	July 31	11 a.m. to 7 p.m.	Aug. 14	5 to 6 p.m.
Lincoln	July 31	11 a.m. to 7 p.m.	Aug. 14	4 to 5:30 p.m.
HMS at Allen	July 31	11 a.m. to 7 p.m.	Aug. 14	4 to 5:30 p.m.
McCandless	July 31	11 a.m. to 7 p.m.	Aug. 14	4:30 to 6 p.m.
Morgan	July 31	11 a.m. to 7 p.m.	Aug. 14	5:30 to 6:30 p.m.
Wiley	July 31	11 a.m. to 7 p.m.	Aug. 14	4:30 to 6 p.m.
HMS-7	July 31	11 a.m. to 7 p.m.	Aug. 14	6:15 to 7:30 p.m.
HMS-8	July 31	11 a.m. to 7 p.m.	Aug. 14	6:30 to 7:30 p.m.
HHS	Aug. 8	8 a.m. to 6 p.m.	Same as enrollment	

## *ENROLLMENT 2017-18*

⇒ Enroll online, beginning in late July

*or*

⇒ Enroll at appropriate school per schedule above.

# BOARD OF EDUCATION FOR 2017-18

Hutchinson Public Schools is governed by a seven-member Board of Education

Current members of the Board are Kail Denison, Tad Dower, Randall Gray, Greg Meredith, Jeff Nichols and Lance Patterson. There is one vacancy on the Board.

Board elections are in November.

Board meetings are open to the public and normally are on the second and fourth Mondays of the month at the district's Administration Center at 6 p.m.

Unlike many other states, board members in Kansas volunteer

their time and talents. Local boards of education in Kansas are not paid positions.

Among the Board's many duties are to hire a superintendent and set policy. Gary Price is the district's superintendent for the 2017-18 school year. Rick Kraus is assistant superintendent.

## NEW LICENSED STAFF FOR 2017-18

Hutchinson Public Schools is proud to welcome the following licensed staff. This list was compiled in mid June.

### Administration Center

- Gary Price, Interim Superintendent
- ### Avenue A
- Megan Doyle, Special Education
  - Stacey Williams, Elementary Band

### Faris

- Regina Fairbank, Social Worker
- Tracy Goracke, School Counselor
- Katrina Gurney, Grade 3
- Leslie Kagle, Grade 1
- Jane Keehn, Kindergarten
- Barbara Meitler, Grade 1

### Graber

- Kelsi Baird, Grade 6
- Ashlyn Wiens, Kindergarten

### Hutchinson High School

- Clare Goering, Special Education
- Amber Hauptman, Math

- Julia Johnson, Art
- Loretta Miller, English/Spanish
- Jerrad Willis, Debate/Forensics
- Whitney Berg, FACS at HCTEA

### HMS at Allen

- Whitney Deitchler, Grade 2
- Talia Goldsmith, PE, also at Faris

### HMS-7

- Zach Burkhardt, PE
- Mary Lytle, ELA
- Shanda Wilkens, ELA
- Megan Yoder, FACS

### HMS-8

- Lynn Barnes, School Counselor
- Kristin Herndon, Art
- David Hughes, Special Education
- Jason Lindstrom, Social Studies

### Hutcherson Center

- Angela Allen, Head Start Teacher

### Lincoln

- Sarah Divine, Grade 4
- Emily Moore, Grade 5

- Margaret Onstott, School Counselor

- Carly Torres, Grade 5

### McCandless

- Kurt Herrel, Special Education
- Bethani McIntire, Grade 1
- Ashlynn Slough, Grade 4
- Lauryn Young, Special Education, also at Avenue A

### Morgan

- Dee Lynn Krehbiel, Grade 5
- Erica Penrose, Vocal Music
- Brand, Rosenhagen, School Counselor

### Wiley

- Catherine Cooper-Cridland, Special Education
- Regina Field, Grade 4
- Angela Gastineau, Grade 1
- Alexandra Zlatnik, School Counselor

## DISTRICT MEAL PRICES FOR 2017-18

	Breakfast	Lunch
Elementary Schools	\$1.40	\$2.35
Hutchinson Middle School	\$1.40	\$2.50
Hutchinson High School	\$1.40	\$2.70
Reduced Price (all levels)	30 cents	40 cents
Free	No Charge	No Charge
Adults (all buildings)	\$2.00	\$3.55

## USD 308 SCHOOL CONTACT INFORMATION

School	Location	Telephone	Principal
Hutchinson High School	810 East 13th	615-4100	Ronn Roehm
Hutchinson Middle School — 8	200 West 14th	615-4800	Bruce Hurford
Hutchinson Middle School — 7	210 East A	615-4700	Jeff Shearon
Avenue A Elementary	111 South Madison	615-4950	Beth Redinger
Faris Elementary	301 East 10th	615-5000	Dan Ackland
Graber Elementary	1600 North Cleveland	615-5050	Kelley McCall
Hutchinson Magnet School at Allen	403 West 10th	615-4900	Bryan Cunningham
Lincoln Elementary	315 East Bigger	615-5100	Darla Fisher
McCandless Elementary	700 North Baker	615-5150	Sherri Hart
Morgan Elementary	100 West 27th	615-5200	Kayla Wiedeman
Wiley Elementary	900 West 21st	615-5250	Alberto Carrillo

## USD 308 K-8 SUPPLY LIST

These school supplies are not included in the enrollment fees. Each pupil is to have the supplies that are marked for the grade in which the student is enrolled. Each school may have additional supply requests. **Supplies will have to be replenished during the school year**

<u>Essential Supplies</u>	K	1	2	3	4	5	6	7	8
Four ounce bottle of glue (Elmer's® preferred) <i>Quantity: One bottle</i>	X								
Markers (Crayola® Classic 10-count preferred) <i>Quantity: One box</i>	X								
Small plastic school box with lid (no zipper pouches for kindergarten)	X	X	X	X					
Crayons (Crayola® 24-count preferred) <i>Quantity: Two boxes</i>	X	X	X	X	X	X	X		
Scissors, 5-inch, pointed, metal (Fiskars® brand preferred)	X	X	X	X	X	X	X		
Glue stick (Elmer's® preferred). <i>Quantity: Eight glue sticks</i>	X	X	X	X	X	X	X		
School bag or back pack	X	X	X	X	X	X	X		
Facial tissue. <i>Quantity: Two boxes elementary, one box HMS</i>	X	X	X	X	X	X	X		
Low-odor dry erase markers for student use (Expo® preferred). <i>Quantity: 4 large/4 small</i>	X							X	
Low-odor dry erase markers for student use (Expo® preferred). <i>Quantity: Eight</i>		X	X	X	X	X	X		
Two pocket folderthree-pronged. <i>Quantity: Six</i>		X	X	X	X	X	X		
Highlighters (yellow). <i>Quantity: Four</i>			X	X	X	X	X		
12-inch wooden ruler, combination English and metric				X	X	X	X		
Pencil/pen zippered bag					X	X	X		
Plain pencils, No. 2 lead. <i>Quantity: Two packages of 24 (One package of 24 for kindergarten)</i>	X	X	X	X	X	X	X	X	X
Large erasers (pink/green). <i>Quantity: Four erasers (Two erasers for kindergarten)</i>	X	X	X	X	X	X	X	X	X
Spiral notebook, wide-lined, single subject. <i>Quantity: Three</i>		X	X	X	X	X	X	X	X
Colored pencils. <i>Quantity: One box of 24</i>				X	X	X	X	X	X
Wide-lined notebook paper, 3-ring ( <b>no narrow-lined paper for elementary schools</b> ). <i>Quantity: Four packages</i>				X	X	X	X	X	X
Composition notebooks without spirals. <i>Quantity: Three notebooks</i>								X	
Package of 3X5 notecards								X	
Pens (red, black and blue ink)								X	X
TI-30XIIS Texas Instrument Calculator (for home use)								X	X
Zip Binder with shoulder strap (not over-sized)								X	X
Dark shorts (blue or black), a plain T-shirt (white or blue) and tennis shoes for PE/Weight Classes								X	X
One pack multi-colored highlighters								X	X
Five-subject notebook with dividers									X
Three-prong pocket folder									X
<i>Athletic shoes required for physical education at all levels.</i>									

## SCHOOL HOURS FOR 2017-18

<b>Secondary</b>	<b>First Bell</b>	<b>Final Bell</b>
Hutchinson High School	8 a.m.	3:24 p.m.
Hutchinson Middle School – 8	8 a.m.	3:15 p.m.
Hutchinson Middle School – 7	8 a.m.	3:15 p.m.
<b>Elementary</b>	<b>School Start Bell</b>	<b>Final Bell</b>
Avenue A Elementary	7:50 a.m.	3:10 p.m.
Faris Elementary	7:50 a.m.	3:10 p.m.
Graber Elementary	7:50 a.m.	3:10 p.m.
Hutchinson Magnet School at Allen	8:10 a.m.	3:30 p.m.
Lincoln Elementary	7:50 a.m.	3:10 p.m.
McCandless Elementary	7:40 a.m.	3 p.m.
Morgan Elementary	7:50 a.m.	3:10 p.m.
Wiley Elementary	7:50 a.m.	3:10 p.m.

## SEXUAL HARASSMENT ILLEGAL UNDER FEDERAL LAW

The Board of Education is committed to providing a positive and productive learning and working environment, free from discrimination on the basis of sex, including sexual harassment. Sexual harassment shall not be tolerated in the school district. Sexual harassment of employees or students of the district by board members, administrators, certificated and support personnel, students, vendors, and any others having business or other contact with the school district is strictly prohibited.

Sexual harassment is unlawful discrimination on the basis of sex under Title IX of the Education Amendments of 1972, Title VII of the Civil Rights Act of 1964, and the Kansas Acts Against Discrimination. All forms of sexual harassment are prohibited at school, on school property, and at all school-sponsored activities, programs or events. Sexual harassment against individuals associated with the school is prohibited, whether or not the harassment occurs on school grounds.

It shall be a violation of this policy for any student, employee or third party (visitor, vendor, etc.) to sexually harass any student, employee, or other individual associated with the school. It shall further be a violation for any employee to discourage a student from filing a complaint, or to fail to investigate or refer for investigation, any complaint lodged under the provisions of this policy.

Sexual harassment is unwelcome sexual advances, requests for sexual favors and other inappropriate oral, written or physical conduct of a sexual nature when made by a member of the school staff to a student or when made by any student to another student when: (1) submission to such conduct is made, explicitly or implicitly, a term or condition of the individual's education; 2) submission to or rejection of such conduct by an individual is used as the basis for academic decisions, affecting that individual; or (3) such conduct has the purpose or effect of interfering with an individual's academic or professional performance or creating an intimidating, hostile or offensive academic environment.

Sexual harassment may result from verbal or physical conduct or written or graphic material. Sexual harassment may include, but is not limited to: verbal harassment or abuse; pressure for sexual activity; repeated remarks to a person, with sexual or demeaning implication; unwelcome touching; or suggesting or demanding sexual involvement accompanied by implied or explicit threats concerning a student's grades, participation in extra-curricular activities, etc.

The district encourages all victims of sexual harassment and persons with knowledge of such harassment to report the harassment immediately. The district will promptly investigate all complaints of sexual harassment and take prompt corrective action to end the harassment.

Any student who believes that he or she has been subjected to sexual harassment should discuss the alleged harassment with the building principal, another administrator, the guidance counselor, or another certified staff member. Any school employee who receives a complaint of sexual harassment from a student shall inform the student of the

employee's obligation to report the complaint and any proposed resolution of the complaint to the building principal. If the building principal is the alleged harasser, the complaint shall be reported to the district compliance coordinator. The building principal or district compliance coordinator shall discuss the complaint with the student to determine if it can be resolved. If the matter is not resolved to the satisfaction of the student in this meeting, the student may initiate a formal complaint under the district's discrimination complaint procedure in policy KN.

Complaints received will be investigated to determine whether, under the totality of the circumstances, the alleged behavior constitutes sexual harassment under the definition outlined above. Unacceptable student conduct may or may not constitute sexual harassment, depending on the nature of the conduct and its severity, pervasiveness and persistence. Behaviors which are unacceptable but do not constitute harassment may provide grounds for discipline under the code of student conduct.

If discrimination or harassment has occurred, the district will take prompt, remedial action to prevent its recurrence.

An employee who witnesses an act of sexual harassment shall report the incident to the building principal. Employees who fail to report complaints or incidents of sexual harassment to appropriate school officials may face disciplinary action. School administrators who fail to investigate and take appropriate corrective action in response to complaints of sexual harassment may also face disciplinary action.

When a complaint contains evidence of criminal activity or child abuse, the building coordinator or district coordinator shall report such conduct to the appropriate law enforcement or DCF authorities. (See Administrative Regulation GAAD )

To the extent possible, confidentiality will be maintained throughout the investigation of a complaint. The desire for confidentiality must be balanced with the district's obligation to conduct a thorough investigation, to take appropriate corrective action or to provide due process to the accused.

The filing of a complaint or otherwise reporting sexual harassment shall not reflect upon the individual's status or grades. Any act of retaliation or discrimination against any person who has filed a complaint or testified, assisted, or participated in any investigation, proceeding, or hearing involving a sexual harassment complaint is prohibited. Any person who retaliates is subject to immediate disciplinary action, up to and including expulsion for a student or termination of employment for an employee.

False or malicious complaints of sexual harassment may result in corrective or disciplinary action against the complainant.

The policy shall be published in student, parent and employee handbooks as directed by the district compliance coordinator. Notification of the policy shall be included in the school newsletter or published in the local newspaper annually.

# NOTICE FOR DIRECTORY INFORMATION

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Hutchinson, Kansas, Public Schools (U.S.D. #308), with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Hutchinson, Kansas, Public Schools (U.S.D. #308) may disclose appropriately designated "directory information" without written consent, unless you have advised the district to the contrary in accordance with district procedures. The primary purpose of directory information is to allow the Hutchinson, Kansas, Public Schools (U.S.D. #308) to include this type of information from your child's education records in certain school publications. Examples include:

- a playbill, showing your student's role in a drama or music production;
- the annual yearbook;
- district videos;
- honor roll or other recognition lists;
- news releases about awards, performances and other honors;
- district web site;
- graduation programs; and

- sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent.

If you do not want Hutchinson Kansas Public Schools (U.S.D. #308) to disclose directory information from your child's education records without your prior written consent, you must notify the

District in writing to Ray Hemman, Freedom of Information Officer, U.S.D. #308, 1520 North Plum, Hutchinson, Kansas, 67501, by Tuesday, September 5, 2016. Hutchinson, Kansas, Public Schools (U.S.D. #308) has designated the following information as directory information:

- name;
- photographs, videos and other images;
- dates of attendance;
- grade level;
- participation in officially recognized activities and sports;
- weight and height of members of athletic teams;
- diplomas, awards and honors received;
- student publications and yearbook information; and
- the most recent previous educational agency or institutions attended by the student.

The school may disclose directory information about a former student without meeting any of these conditions.

## CIVIL RIGHTS COMPREHENSIVE NOTIFICATION

USD 308 does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups.

The following person has been designated to handle inquiries regarding the non-discrimination policies:

Rick Kraus, Assistant Superintendent  
1520 North Plum  
Hutchinson, KS 67501  
620-615-4000

USD 308 does not discriminate on the basis of disability in educational programs or activities. No student with a qualified disability will be, on the basis of disability, be excluded from participation in, be denied benefit of or otherwise be subjected to discrimination under any program or activity that receives federal assistance. Reasonable accommodations will be made to provide access to the educational services.

In compliance with Title VI of the Civil Rights Act of 1964 (P.L. 88-352), the Hutchinson Public Schools does not discriminate on the basis of race, color or national origin in employment or in the operation of any programs or activity of the district.

In compliance with Title IX of the 1972 Educational Amendments, the Hutchinson Public Schools does not discriminate on the basis of sex in employment or in the operation of any program or activity of the district.

In compliance with Section 504 of the Rehabilitation Act of 1973, the Hutchinson Public Schools does not discriminate on the

basis of handicap in employment or in the operation of any program or activity of the district.

Grievance and appeals procedures have been adopted by the Board of Education.

Rick Kraus, Assistant Superintendent, is designated the responsibility of the coordination of efforts for compliance with Title IX of the 1972 Educational Amendments and for investigating any complaints under said laws. He can be reached at 615-4000.

Rick Kraus, Assistant Superintendent, is designated the responsibility of the coordination of efforts for compliance with Section 504 of the Rehabilitation Act of 1973 and for investigating any complaints under said laws. She can be reached at 615-5500.

Rick Kraus, Assistant Superintendent, is designated the responsibility of the Civil Rights Act of 1964 (P.L. 88-352). The Hutchinson Public Schools does not discriminate on the basis of race, color or national origin in employment or in the operation of any programs or activity of the district. He can be reached at 615-4000.

Title VI, Title IX and Section 504 complaints may also be filed with the Regional Office for Civil Rights, address correspondence to:

U.S. Department of Education,  
Region VII  
Office For Civil Rights  
One Petticoat Lane  
1010 Walnut Street, Suite 320  
Kansas City, Missouri 64106

**Hutchinson Public Schools**

**2017-18**

August 2017

		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Aug. 10: PD Day, no school for students  
 Aug. 11: PD Day, no school for students  
 Aug. 14: Convocation/PD, no school for students  
 Aug. 15: Teacher Work Day, no school for students  
 Aug. 16: First Day of classes, Grades PreK-9  
 Aug. 17: First day of classes, Grades 10-12

September 2017

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Sept. 4: Labor Day, No School  
 Sept. 8: Early Release Day, K-6, PLC  
 Sept. 14: K-12, PD, No School for Students  
 Sept. 15: K-12, PD, No School for Students  
 Sept. 22: Early Release Day, K-6, PLC  
 Sept. 29: Early Release Day, K-6, PLC

October 2017

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Oct. 4: K-6 Parent-Teacher Conferences, 4 to 6 p.m.  
 Oct. 5: K-12 Parent-Teacher Conferences (No school)  
 Oct. 6: No School, K-12  
 Oct. 13: Early Release Day, K-6, PD  
 Oct. 20: Early Release Day, K-6, PLC  
 Oct. 27: Early Release Day, K-12, PLC

November 2017

			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Nov. 7-9: 1st Trimester Finals/PLC, HHS  
 Nov. 10: PD/Records, K-12, No School  
 Nov. 17: Early Release Day, K-8, PLC  
 Nov. 17: No School, HHS for Orchestra Festival  
 Nov. 22-24: Thanksgiving Recess, No School

December 2017

					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Dec. 8: Early Release Day, K-12, PLC  
 Dec. 15: Early Release Day, K-6, PLC  
 Dec. 20-Jan. 2: Christmas-New Year's Recess, No School

Jan. 3: School Reconvenes, K-12  
 Jan. 11: HHS Parent-Teacher Conferences (No school for HHS students)  
 Jan. 12: Early Release Day, K-8, PLC  
 Jan. 12: No School, HHS  
 Jan. 15: Martin Luther King Day, No School  
 Jan. 19: Early Release Day, K-6, PLC  
 Jan. 26: Early Release Day, K-6, PD

Feb. 9: Early Release Day, K-12, PLC  
 Feb. 16: K-8 No School, PD/Records; end of second trimester K-8  
 Feb. 20-22: 2nd Trimester Finals/PLC, HHS  
 Feb. 21: K-6 Parent-Teacher Conference, 4-6 p.m.  
 Feb. 22: K-8 Parent-Teacher Conferences, 8 a.m. to 8 p.m., No School K-8  
 Feb. 23: HHS, No School, PD/Records; end of second trimester 7-12  
 Feb. 23: K-8, No School

March 7: No School HMS for Music Festival  
 March 9: Early Release Day, K-6, PD  
 March 16: Early Release Day, K-6, PLC  
 March 23: K-12, PD, No School for Students  
 March 26 to April 2: Spring Break, No School

April 13: Early Release Day, K-6, PLC  
 April 19: Early Release, HMS only  
 April 20: Early Release Day, K-6, PD  
 April 27: Early Release Day K-8, PLC  
 April 27: Early Release Day, HHS

May 11: Early Release Day, K-8 PLC  
 May 17: Final Day for Seniors  
 May 18: Early Release Day, K-6, PLC  
 May 20: HHS Graduation  
 May 21-23: Finals/PLC, Grades 9-11  
 May 23: Last Day for K-11 Students  
 May 24: Staff In Service  
 May 25: Staff work day, no school for students

January 2018

	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

February 2018

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

March 2018

				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

April 2018

1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

May 2018

		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- First/lasts student days: /
- K-12 events: +
- Secondary only events: X
- K-6 only event: ☆
- K-8 event: △
- HHS only event: ▲
- HMS event: →
- District holidays/breaks: ○

*Calendar is subject to change based on state laws, funding and negotiations.*

*BOE Approved 6-12-17*

# SCHOOLMESSENGER WILL KEEP YOU INFORMED

Hutchinson Public Schools uses the SchoolMessenger telephone system to notify parents of both emergency and routine matters. SchoolMessenger allows the district to contact its approximately 6,000 students, parents, staff and volunteers in a matter of minutes. The system also can contact families and staff of individual schools or grades as needed.

Caller ID for SchoolMessenger will either be the district's main number 620-615-4000 or the individual building's number.

Generally, when school is closed because of weather parents can expect to receive an SchoolMessenger call prior to 10 p.m. if the decision

is made the night before or around 6 a.m. if the decision is made in the morning. The district also will contact local media when school is closed.

If the SchoolMessenger call is routine, such as an invitation to a music concert or moving the time of a PTO meeting, it will be made normally between 6 and 8 p.m.

**Because SchoolMessenger is only as effective as our student information database is accurate, it has become critical for parents to notify their schools when telephone numbers and email addresses change. Please contact your school secretary with any telephone number changes.**

## TITLE I PARENTS' RIGHT-TO-KNOW NOTIFICATION

In USD 308, we are very proud of our teachers and feel they are ready for the coming school year and are prepared to give your child a high-quality education. Our Title I schools must meet federal rules related to teacher qualifications as defined in federal law. These rules allow you to learn more about your child's teachers' training and credentials. We are happy to provide this information to you. At any time, you may ask:

- Whether the teacher met state qualifications and certification requirements for the grade level and subject he/she is teaching,
- Whether the teacher received an emergency or conditional certificate through which state qualifications were waived, and
- What undergraduate or graduate degrees the teacher holds, including graduate certificates and additional degrees, and major(s) or area(s) of concentration.

All teachers in USD 308 Title I schools meet

the above criteria. Each one is licensed for the grade levels and subject areas being taught. Each one has a baccalaureate degree and none are teaching under an emergency or provisional waiver. The paraprofessionals who work under the direction of the Title I and classroom teachers, meet required qualifications for the position.

Our staff is committed to helping your child develop the academic knowledge and critical thinking he/she needs to succeed in school and beyond. That commitment includes making sure that all of our teachers and paraprofessionals are highly skilled.

If you have any questions about your child's assignment to a teacher or paraprofessional, please contact your building principal by calling 620-615-4000 or contact Cindy Coopridner at 620-615-4000.

## CUSTODY PAPERS NEED TO BE ON FILE

If you have a court order that governs the custody of your children, an up-to-date copy of the court order must be on file with the school secretary.

Because Kansas law presumes joint custody, if a parent shows up at a school, we cannot keep a parent from meeting with and even taking his/her children if there are no court papers restricting custody of the children.

If there are restrictions on child custody, we need current copies of any custody documents.

# Apple-cations

USD 308 District Parent Newsletter

Hutchinson Public Schools

1520 North Plum

Hutchinson, KS 67501

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